

## Checklist for High Support Community Residence/Hostels and POLL Services

- Staff are trained on the signs and symptoms of COVID -19 and on isolation practices.
- Visitor notices are visible on advising about COVID -19, against visitors attending if symptomatic and of handwashing measures before, during and after visiting. Appropriate visitor restrictions are in place.
- Staff know they need to stay at home if they or any close family members develop symptoms of COVID-19 and to follow HSE guidance on self isolation. They are informed to remain in contact with their Line Manager regarding testing/results /return to work process.
- Handwashing resources and sanitizers if available are all entrances and at strategic points in the facility.
- Coughing / sneezing into tissue / elbow crook are advised. Ensure tissues, waste bins, are available at strategic points throughout the facility.
- Staff have the name and number of the Service users GP/ Consultant / Family member/Carer to inform them if Service User has symptoms of COVID -19.
- There is a facility preparedness plan that reflects *Infection* Prevention and Control (IPC) measures, contingency planning for outbreak management including isolation measures where possible and cleaning procedures and staff training on precautionary measures <https://www.hpsc.ie/a-z/respiratory/coronavirus/novelcoronavirus/guidance/>.
- Each Resident/Service user has a set of recent baseline vital signs i.e. pulse, temperature , respiration rate ,blood pressure and oxygen saturations levels if equipment available.
- A clinical lead is appointed to all units who has experience and capacity in relation to physical health and who can give guidance and training to other staff on monitoring and caring for the physical health needs of a service user with COVID-19.
- A clinical lead has assessed the stock of necessary resources to care for someone with COVID-19 symptoms e.g. oxygen, nasal prongs, oxygen masks and tubing available for those who have breathing difficulties due to COVID-19 virus. Nebulisers may also be required, resources to carry out vital signs for Service Users and to record vital signs etc...
- Advise and encourage appropriate social distancing measures between other residents in community residences, and between service users in units.
- The service has the necessary resources if a resident is positive for COVID-19 i.e. appropriate handling of laundry, utensils and bathroom faculties. Extra bags for double bagging etc...
- Cleaning staff are aware of what precautions to take if there is a suspected COVID-19 case within the Community Residence. Increase your cleaning regime or ask your building manager / cleaning supervisor to do so.
- Designated staff are appointed to care for COVID -19 patients has the details of the designated infection control personnel, public health and a medical officer within the Mental Health Services.
- All visitors to the Community Residence/POLL service are recorded in a log book.